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Heating & Cooling Products

POSITION DESCRIPTION

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|--------------------|-----------------------|
| Job Title | Laboratory Technician |
| Department | Engineering |
| Reports to | Lab Tech Lead |
| FLSA Status | Full-time/Non-Exempt |

Job Summary: Conducts experiments and/or testing for a variety of HVAC products and equipment.

Essential Responsibilities/Activities:

- Conducts experiments in an engineering lab environment or production floor setting.
- Develops and reviews test plans to ensure product design requirements are met.
- Configures test setup, data collection, and final reports to ensure quality and consistency.
- Applies laws, regulations, and departmental policies regarding testing.
- Selects commonly used approaches to overcome weight, volume, vibration, heat transfer, or other problems.
- Schedules calibration of instruments and maintains instrumentation records.
- Makes detailed measurements with a variety of detection and measurement instruments.
- Provides feedback and solutions to problems that arise during testing.
- Creates field studies for existing equipment.
- Recognizes discrepancies and deviations in testing results.
- Reviews product design for company standards, engineering principles, and specifications.
- Reads and understands technical manuals, instructions, and criteria.
- Provides customer relations in field service work.
- Travels, when necessary, for third party testing or product review at field test sites.

Education and Experience Requirements:

Degree(s): Associate's degree in HVAC

License(s): Refrigerant Handling License

Certification(s): None

- Two-year HVAC degree from a technical school.
- Minimum of 0-2 years in the HVAC industry or equivalent experience in a similar industry.



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Essential Mental Functions:

- Communicates effectively in written and spoken form.
- Possesses excellent interpersonal relationship skills.
- Exhibits good decision making and analytical problem solving abilities.
- Demonstrates strong multi-tasking capabilities and organizational skills.
- Works effectively in a team environment.
- Works effectively in a fast-paced high-pressure environment.

Essential Physical Functions:

- Lift up to 50lbs.
- Sit or stand for up to 95 percent of work hours.
- Periodic visits to manufacturing facility with seasonal hot and cold temperatures, dust, and some chemical fume exposure.

Disclaimer:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at a time with or without notice. This job description is not an exhaustive list of all functions that the employee may be required to perform, and the employee may be required to perform additional functions. The company reserves the right to revise this job description at any time. The employee must be able to perform the essential functions of the position satisfactorily. If requested, reasonable accommodations may be made to enable employees with disabilities to perform the essential functions of the job, absent undue hardship.

Acknowledgement:

I have read this job description (or had it read to me) and I fully understand all my job duties and responsibilities. I am able to perform the duties and responsibilities as outlined, with or without reasonable accommodation. I understand that my job duties and responsibilities may change on a temporary or regular basis according to the needs of my location or department and if so I will be required to perform such additional duties and responsibilities. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my immediate supervisor or a member of the Human Resources staff.

Signature

Date